



Webinar Series Registration Form

Tutor Hiring, Training & Assessing Programs: 3-Part Webinar Series

Once the live date has passed, these webinars will be available on demand.

Webinar 1: Evaluating Tutors: Designing Meaningful Assessments & Observation Methods

Friday, May 10 ~ 1:00-2:00pm (Eastern)

While robust Tutor and SI Training are essential to successful academic support programs, professionals must insure that the lessons of training are being followed and put in place. This webinar looks at how to create effective exit surveys, peer and professional observations, and a tutor self-assessment/reapplication tool that explores tutor effectiveness as perceived by students, professional staff, and the tutors themselves.

Webinar 2: Recruiting & Hiring Tutors & Supplemental Instruction Leaders

Wednesday, June 12 ~ 3:00-4:00pm (Eastern)

The key ingredient to a successful tutoring program is the recruiting, hiring and training of great tutors. This webinar addresses issues from how and where to recruit tutors, writing effective letters to encourage applications among the candidates, organizing tutors in terms of hiring, training, and assignments, and off-boarding tutors and SI leaders as per your institutions' guidelines.

Webinar 3: How To Assess Your Tutor Training Program

Thursday, June 27 ~ 1:00-2:00pm (Eastern)

In the ideal tutoring world, we could see that students clearly demonstrate what they learned from their tutors, and it would be clear that our tutor hiring and training efforts were useful. But what if a tutoring program can't get the kind of academic measures it needs? Or what if those measures (e.g., grades) do not appropriately reflect the quality of our training efforts?

Tutoring program evaluations need to look for appropriate evaluation measures, and sometimes one of the important sources for those measures lie within a program's tutor training practices. In this webinar, we will review program characteristics and tutor training topics, followed by examples of evaluation processes and suggestions for using outside resources.



Speaker(s)



Webinar 1 & 2 presenter:

For nearly thirty years, **Dr. Michael Kassel** has directed the Tutoring and Supplemental Instruction (SI) programs at the University of Michigan-Flint. Having stopped out of college with a 1.4 GPA, Kassel returned to college in the late-1980s, graduating with honors earning a BA in History at UM-Flint (1989). Kassel went on to earn a Master of Liberal Studies in American Culture from Michigan (1991) and a Ph. D. in History from Michigan State (2004). All of his graduate work was done while serving as the founder of the Academic Enrichment Center, which provides tutorial support for all UM-Flint schools including its college of Arts and Sciences. In 1996, Kassel brought Supplemental Instruction to UM-Flint and has continued to direct that program as well. Kassel also led the program to College Reading and Learning Association International Tutor Training Program Certification in 2013.

In addition to recruiting, hiring, training and administering all tutors and SI leaders, Kassel also offers numerous academic workshops on the topics of note-taking, strategies of successful students, vocabulary building, improving text comprehension, time management and text anxiety. Kassel also teaches American history courses, as well as graduate courses in Popular Culture and American Television.



Webinar 3 presenter:

Jan Norton's experiences include over 25 years of developing and managing learning assistance services. She earned the NCLCA Lifetime Learning Center Leadership certification and was recently named a CLADEA Fellow. Always a strong advocate for pursuing program improvement through assessment and evaluation, her graduate degree in Educational Research allowed her to focus on both quantitative and qualitative methods. Other training and education include the Kellogg Institute, the Winter Institute, TIDE, NACADA training, NCLCA Summer Institute, and ACT Assessment Institute; she also served as a trainer for Winter and NCLCA institutes.

Jan has supported learning assistance and developmental education practitioners in a variety of ways. She reviewed certification applications for CRLA and NADE; she assisted programs as an evaluation consultant and an accreditation reviewer. As a longtime CRLA member, she led two SIGs: Learning Assistance Center Management and Research & Evaluation. Jan and Dr. Karen Agee wrote a commissioned White Paper for CRLA ("Assessment of Learning Assistance Programs: Supporting Professionals in the Field") and again collaborated on a program assessment chapter for the Spring 2018 Handbook of College Reading and Study Strategy Research (3rd ed.).

Now retired from the University of Iowa, Jan continues to enjoy learning and serving. Currently, she is on the editorial board for the Journal of Developmental Education, reviews applications for NCLCA Leadership certification, serves as a learning assistance program evaluation consultant, and continues to be a presenter and mentor at professional conferences.

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